

# Quality policy



---

Executive Director’s authorisation:

A handwritten signature in black ink that reads "Patrick W. Dae".

Effective date: 7 September 2017

---

## TABLE OF CONTENTS

- 1. PURPOSE ..... 2
- 2. RESPONSIBILITY..... 2
- 3. DEFINITIONS AND ACRONYMS ..... 2
- 4. RISK CATEGORY ..... 2
- 5. RELEVANT DOCUMENTATION ..... 2
- 6. PUBLICATION ..... 3
- 7. BACKGROUND ..... 3
- 8. POLICY ..... 3
- 9. ATTACHMENTS..... 4

## 1. PURPOSE

This document details the quality framework and scope under which the Fisheries Research and Development Corporation (FRDC) operates. The FRDC Quality Management System (QMS) underpins the planning, funding and managing of Research, Development and Extension (RD&E) programs in the fishing and aquaculture industry, Marketing programs, and facilitating, dissemination, adoption and commercialisation of the results.

FRDC's QMS includes all the requirements identified in ISO 9001 with the exception of sections 8.3 (Design and development) and 7.1.5.2 (Measuring traceability). These functions are excluded since the FRDC does not undertake design nor does it use monitoring and measuring equipment requiring calibration.

## 2. RESPONSIBILITY

Responsibility for this policy resides with the Quality Manager.

## 3. DEFINITIONS AND ACRONYMS

Definitions - follow link to [Definitions](#)

Acronyms – follow link to [Acronyms and Abbreviations](#)

## 4. RISK CATEGORY

Strategic	Operational	Financial	ICT	People
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

## 5. RELEVANT DOCUMENTATION

This section contains links to internally and externally facing documents – access to internally facing documents is restricted to FRDC employees.

Relevant documentation	Document # or web address
<b>Internal</b>	
All FRDC policies	<a href="#">Policies</a>
All FRDC procedures	<a href="#">Procedures</a>
All FRDC templates	<a href="#">Templates</a>
All FRDC registers	<a href="#">Registers</a>
All FRDC work guides	<a href="#">Work guides</a>
FRDC Wiki	<a href="#">Wiki</a>
<b>External</b>	
FRDC Annual Report	<a href="#">FRDC website</a>
Primary Industries Research and Development (PIRD) Act 1989.	<a href="#">PIRD Act</a>
The Fisheries Research and Development's Research, Development and Extension Plan 2015-20	<a href="#">RD&amp;E Plan</a>

## 6. PUBLICATION

This policy is to be made available on the FRDC website.

## 7. BACKGROUND

The FRDC is a statutory authority within the portfolio of the Federal Minister for Agriculture and Water Resources, jointly funded by the Australian Government and the fishing and aquaculture industry.

The FRDC's enabling Commonwealth legislation is the *Primary Industries Research and Development (PIRD) Act 1989*.

The activities of the FRDC are driven by the objects (Quality objectives) of the PIRD Act that:

- (a) make provision for the funding and administration of research and development relating to primary industries with a view to:
  - i increasing the economic, environmental and social benefits to members of primary industries and to the community in general by improving the production, processing, storage, transport or marketing of the products of primary industries
  - ii achieving the sustainable use and sustainable management of natural resources
  - iii making more effective use of the resources and skills of the community in general and the scientific community in particular
  - iv supporting the development of scientific and technical capacity
  - v developing the adoptive capacity of primary producers
  - vi improving accountability for expenditure on research and development activities in relation to primary industries
- (b) make provision for the funding and administration of marketing relating to products of primary industries.

The FRDC is governed by a board of directors whose expertise is prescribed by the PIRD Act. The board is responsible to the Minister for Agriculture and Water Resources and, through the Minister, to the Parliament of Australia. A small team, located in Canberra and Adelaide, manages the FRDC's activities.

The FRDC delivers these objects through its RD&E Plan; and its, yet to be written, Marketing Strategy.

## 8. POLICY

The FRDC will:

1. have an operating philosophy of continual improvement;
2. use a 'quality approach' in its business that meets the requirements of AS/NZS ISO 9001;

Doc ID NEMO-29-1796	Version 3.0	<a href="http://frdc-sp13/FilePlan/StratMng/Policy/Working Documents/Quality policy.docx">http://frdc-sp13/FilePlan/StratMng/Policy/Working Documents/Quality policy.docx</a>	12:27:29	7-Sep-17	Page 3 of 4
------------------------	----------------	---	----------	----------	-------------

3. maintain its AS/NZS ISO 9001 certification;
4. communicate its commitment to quality outcomes to its stakeholders (interested parties);
5. expose all employees to the principles and requirements of its quality approach, to engender dedication to FRDC's philosophy of continual improvement;
6. be committed to ensuring that the high levels of staff satisfaction, health and safety are maintained;
7. use its quality system to deliver against the objects (Quality objectives) of the PIRD Act.

## 9. ATTACHMENTS

#	Description
1	Not applicable



# Quality policy

Adobe Sign Document History

06/09/2017

Created:	06/09/2017
By:	Tanya Corcoran (Tanya.Corcoran@frdc.com.au)
Status:	Signed
Transaction ID:	CBJCHBCAABAATQEuz8TzOWuuX4n0AIRk0m8gnky6mN34

## "Quality policy" History

-  Document created by Tanya Corcoran (Tanya.Corcoran@frdc.com.au)  
06/09/2017 - 19:29:44 PDT- IP address: 180.200.129.230
-  Document emailed to Patrick Hone (PATRICK.HONE@FRDC.COM.AU) for signature  
06/09/2017 - 19:30:08 PDT
-  Document viewed by Patrick Hone (PATRICK.HONE@FRDC.COM.AU)  
06/09/2017 - 21:09:27 PDT- IP address: 180.200.129.230
-  Document e-signed by Patrick Hone (PATRICK.HONE@FRDC.COM.AU)  
Signature Date: 06/09/2017 - 21:09:53 PDT - Time Source: server- IP address: 180.200.129.230
-  Signed document emailed to Patrick Hone (PATRICK.HONE@FRDC.COM.AU) and Tanya Corcoran (Tanya.Corcoran@frdc.com.au)  
06/09/2017 - 21:09:53 PDT